



Republic of the Philippines
Professional Regulation Commission
Regional Office IV-B
Regional Bids and Awards Committee

4th Floor Sunnymede IT Center, 1614 Quezon Avenue, South Triangle, Quezon City
Telephone No.: (02)8733-1045
E-add: bac.4b@prc.gov.ph

REQUEST FOR QUOTATION
(RFQ) No. 2025-01

REGULAR MEMBERS:


MAYROSE L. QUEZON
Chairperson


RONILO A. DELA CERNA
Vice-Chairperson


MELQUIADES C. ANCHETA
Member


RONALDO M. CORALES
Member

PROVISIONAL MEMBERS:

EDUARDO S. AZAGRA
Provisional Member


MARK ANTHONY R. RIVERA
Provisional Member

SECRETARIAT:

LIEZEL F. CASTILLO
Secretary

YVETTE A. MOCYAT
Member

ARVIN R. LUNAR
Member

ELIEZER C. LEYCO
Member

JOHN MARVIN P. MAGSALIN
Member

Date:

Contact Person:

Name of Company:

Address:

Contact Details:

PhilGEPS Registration Number (Required):

Dear Sir/Madam:

The **PROFESSIONAL REGULATION COMMISSION (PRC) REGIONAL OFFICE (RO) IV-B**, with address at 4th Floor Sunnymede IT Center, 1614 Quezon Avenue, South Triangle, Quezon City, through its Regional Bids and Awards Committee (RBAC), will undertake a Negotiated Procurement under Section 53.9 – Small Value Procurement of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 for the project:

PROCUREMENT OF INTERNET SERVICE

Bidders who are legally, technically, and financially capable may submit their accomplished open quotation/proposal personally, by mail/courier, or via email at bac.4b@prc.gov.ph, using the "PRC Official Forms" provided herein, duly signed by the owner or his duly authorized representative **not later than 7 February 2025 at 1:00 PM**. Evaluation of quotation/proposal will be on **7 February 2025 at 3:00 PM** at the PRC Regional Office IV-B, 4th Floor Sunnymede IT Center, 1614 Quezon Ave., South Triangle, Quezon City. Bidder/s or its duly authorized representative/s who wish to attend the evaluation of bids must submit a letter of intent to the RBAC email address.

In addition to the quotation/proposal, copies of the following eligibility requirements (or its equivalent/ or if applicable) are required to be submitted:

1. Valid Mayor's / Business Permit
(In exceptional cases where the LGU concerned has not yet released the Mayor's Permit, Bidders, in lieu of the valid Mayor's Permit may submit a substantial proof of renewal of Mayor's Permit, such as Official Receipt of payment)
2. Valid PhilGEPS Registration Number
3. Latest Income/Business Tax Return
(for ABCs above P500,000.00)
4. Duly notarized Omnibus Sworn Statement
(for ABCs above P50,000.00)
5. Duly notarized Secretary's Certificate with a copy of valid government issued ID of the Corporate Secretary (for partnership, corporation, cooperative, or joint venture) / Special Power of Attorney as representative (if sole proprietorship).



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- ❖ *For Individual (only the BIR Certificate of Registration shall be submitted in lieu of DTI Registration and Mayor's Permit)*
- ❖ *For procurement requiring Mayor's Permit and PhilGEPS Registration Number, Certificate of Platinum membership may be submitted in lieu of the said documents.*

PRC assumes no responsibility whatsoever to compensate or indemnify proponents for any expenses incurred in the preparation of the proposal.

PRC reserves the right to accept or reject any or all quotations, and to impose additional terms and conditions as it may deem proper.

We are furnishing you herewith a copy of the posted Request for Quotation with Annexes "A-B" for your reference.

For inquiries you may send an e-mail to RBAC Secretariat at bac.4b@prc.gov.ph or call at Tel. No. (02)8733-1045.

Thank you.

Very truly yours,


MAYROSE L. QUEZON
RBAC Chairperson




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ANNEX "A"

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❖ TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. The bidder shall submit their proposal through their duly authorized representative using the provided **OFFICIAL FORMS (Annex "A" & "B")**.
3. Price quotation/s must be valid for a period of Thirty (30) calendar days from the date of the submission of the quotation.
4. Price quotation/s to be denominated in the Philippine peso shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be automatically rejected.
6. Lowest Calculated Bidder may be subjected to Post Qualification Conference whenever necessary.
7. Award of Contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
8. Any erasures or overwriting shall be valid only if they are properly signed by the owner or his/her authorized representative.
9. Payment shall be made within 15-30 days upon receipt of the Statement of Account/Billing Statement, on a bank-to-bank basis.

❖ TERMS OF REFERENCE

Name of Project:	PROCUREMENT OF INTERNET SERVICE
Approved Budget for the Contract:	The supplier shall bid for the item described in this Terms of Reference, which shall not exceed the Approved Budget for the Contract (ABC) in the amount of Two Hundred Twenty-Three Thousand Eighty Pesos (Php223,080.00) inclusive of all applicable bank and government charges.
Location:	Professional Regulation Commission Regional Office IV-B - 4 th Floor Sunnymede IT Center, 1614 Quezon Avenue, South Triangle, Quezon City

ITEMS	Technical Specifications and Schedule of Requirement
RFQ NO. 2025-01 PROCUREMENT OF INTERNET SERVICE Quantity 1 LOT	Internet Service Provider Subscription for 12 months. Type: Either Shared-Type OR Dedicated-Type, whichever has lower offer. Shared-Type Internet Service Specifications: Must be up to 500 Mbps of bandwidth Dedicated-Type Internet Service Specifications: Must be 30 Mbps of bandwidth



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Inclusion of Other Charges:

Modems/Routers, Installation Fees and other applicable fees such as outside and inside wirings going to the MDF/IDF and to the actual location where the Modems/Routers will be placed must be included on the submitted quotations. Ocular visit or inspection is allowed.

Installation Period:

Within 30 calendar Days upon receipt of Contract

Termination Service:

Upon the last day of the 12th month after the date of installation.

**ACKNOWLEDGMENT AND COMPLIANCE
WITH THE TERMS OF REFERENCE FOR
PROCUREMENT OF INTERNET SERVICE**

SIGNATURE OVER PRINTED NAME
OF AUTHORIZED REPRESENTATIVE,
DESIGNATION AND PRINTED NAME OF COMPANY



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ANNEX "B"

PRICE QUOTATION SHEET
FINANCIAL BID

Having read, examined and accepted the Terms of Reference on the subject Request for Quotation (RFQ), I/We submit our quotation/s for the item/s as follows:

Total Bid Price for the Project: (Inclusive of all taxes and bank charges)

ITEMS	QTY	APPROVED BUDGET FOR THE CONTRACT	TOTAL BID PRICE QUOTATION (In Figure and Words)
RFQ NO. 2025-01 PROCUREMENT OF INTERNET SERVICE	1 LOT	Php223,080.00	

* THE BID/QUOTED PRICE SHALL NOT EXCEED THE APPROVED BUDGET FOR THE CONTRACT INCLUSIVE OF VAT, ALL TAXES, AND BANK CHARGES.

Bidder's authorized signature over printed name

Designation:

Name of Company:

Address:

Contact No: